

THE SURVEY ASSOCIATION
THIRTY FIFTH ANNUAL REPORT

YEAR 2014
AND ACCOUNTS FOR 2014



THE SURVEY
ASSOCIATION

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THIRTY FIFTH ANNUAL REPORT OF THE COUNCIL
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THE SURVEY ASSOCIATION
OFFICERS AND OFFICIALS 2014

OFFICERS

PRESIDENT - Mr Graham MILLS

VICE-PRESIDENT - Mr Mark COMBES

OFFICIALS

SECRETARY GENERAL - Mr Rory M STANBRIDGE

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THIRTY FIFTH ANNUAL REPORT
OF THE COUNCIL OF TSA
YEAR 2014.

1 THE ASSOCIATION

1.1 Introduction

The year of 2014 has proved to be one of the most momentous in the 35 year history of TSA. Not only did the membership numbers reach 150, but TSA took over the responsibility for the running of The Survey School in Worcester from 40SEVEN. The education of surveyors has become even more important as can be witnessed by the number of job vacancies on the TSA website.

The running of The School has placed extra pressure on both The Secretariat and Council. To ensure a structured and consistent approach, a Board of Governors consisting of the TSA President, Vice President, one committee Chairman and The Secretary General has been formed to oversee the management of The School.

As in previous years, there were two major events held in the year, the AGM and the Discussion Group. The AGM was held at the Lowry Centre in Manchester in conjunction with the GeoData show. The AGM also included a session on stolen equipment. A major headache for the industry! The Discussion Group meeting was held in November at the SS Great Britain in Bristol with the theme of Hydrography. More of this in the MIA report.

TSA once again took an active role in the SLG (Survey Liaison Group) with RICS and CICES. The group continues to work closely on a number of issues with particular emphasis on the production of guidance information, some of these documents being triple badged. The main thrust of the group in 2014 was to develop and drive the introduction of a new survey related exhibition and conference. The GeoBusiness show opened in May at the Design Centre in Islington and was visited by in excess of 1600 visitors and was deemed a great success. The exhibition and conference will now become an annual event with TSA continuing to be one of the driving forces. The current TSA President, Graham Mills, will be the Chairman of the Conference in 2015.

The website continues to be well supported and the Job Opportunities page continues to provide members with a FREE recruitment service. At the time of writing there are more than 90 positions available, again showing what a major improvement is being witnessed by the industry. This fact alone totally vindicates the decision made by Council to take over the running of The Survey School.

Council met as usual four times in the year, the meetings being spread around the country to make it fair and easier for all to attend.

From an administration point of view, 2014 was a record year for the number of "Application to join TSA" packs requested totalling 133. This is in part to the increased PR that TSA is engaged on, the traffic through the website and the requirement by some clients for all sub contactors to be members of TSA.

Once again TSA awarded a bursary to a student from Newcastle University, the cheque being handed over to the recipient by The President, Graham Mills, at the meeting held on the SS Great Britain.

Message from the President – Graham Mills



Well that's that then. My five year term as President draws to a close in April, where has the time gone? When I took over the role in April 2010 the world was a very different place. The country was reeling from the banking crisis, which plunged us into recession, leading to the inevitable serious effect on our industry and virtually all sectors that we supply. Most survey companies made multiple people redundant, some companies went bust, pay cuts were normal and investment dried up, running a business became about survival. The recession lasted for a long time and the effects are still being felt now. Under investment in businesses, fees being forced down and significant trained people leaving our industry are areas that are now causing problems. However every cloud does have a silver lining, even the really dark seemingly endless ones. Looking at the positives, we had to learn to run our businesses more efficiently, cutting out the fat and having a serious look at wastage is always beneficial.

The last year particularly has seen an economic upturn that appears to have gathered momentum very quickly, excellent, let's all celebrate and get on with it then. After all the years of suffering, moaning and dealing with all the problems, now is our time, we have survived, we deserve this. However it's not that simple, we find we are confronted with a new set of challenges. The lack of qualified people is causing major problems for the growth of many businesses, there are currently nearly 100 jobs advertised on TSA website. Whilst it is great that companies have the confidence and project demand to take on more staff, the reality is that if the people are not out there then growth will be held back. This then has led to staff retention issues, people who were 'grateful to have a job' now find that it is an employee's market. This results in more demands such as wage rises considerably above inflation, quite rightly when people have been held back financially for years. Furthermore the demand for training has risen, again great for the industry and the individual but it needs to be paid for. The new people need vehicles and equipment of course and most companies also need to update equipment that they held onto for longer than normal. As if that isn't enough, the new pension regulations and contributions need to be allowed for too.

On top of growing our businesses and coping with increased demand we also have to find time to research new technologies and ways of working, then decide what to invest in. There is a baffling array of new tech to explore such as faster scanners, mobile scanners- hand held and vehicle mounted, Small Unmanned Aircraft, Multi-channel GPR, evolving survey software and BIM software to name a few. Furthermore the new more collaborative ways of working that surround the BIM world need to be understood and engaged with.

This all may seem like quite a lot to deal with, however let's be clear, these are all champagne problems and we should embrace them and the opportunities that are here.

The key thing is that all investment in people, training, equipment etc needs cash, and to generate cash we need to make profits. Despite the upturn I still witness and hear from others about low fees being charged. This is frustrating because the demand for our services has to be linked to the ability to charge a decent fee for the skills that we bring to the table. Our investment in people and new tech coupled with years of know-how, clearly benefits the projects we are involved in and therefore deserves a decent return. We must value ourselves highly and shout from the rooftops about the benefits of our involvement in a project, if we don't no one will and we will slip into just being a commodity.

Over the recent years TSA has helped its members in many different ways. Free business seminars, free technical seminars, multiple client guides, multiple best practice guides, enhanced website, social media, LinkedIn Group, lobbying, involvement in multiple groups such as the National Flood Forum, Survey4BIM and the Survey Liaison Group, contribution to the production of PAS128, political lobbying, enhancing the Become a Surveyor website, student bursaries, discussion groups, being part of creating Geo Business, free website job advertising, taking over the Survey School, member surveys, additional member benefits and discounts... I could go on. There is no doubt that TSA's activities and benefits have helped its members to get through the recession and are now helping to inform and fuel their businesses for the future.

There is much positive news about the need for more housing, infrastructure, energy etc, this therefore means fantastic opportunities for our industry and we should ensure that we maximize bringing our skills to the party.

I am very proud of The Survey Association and particularly for the standing in which it is now held. I would love to take full credit for it and accept a standing ovation for it all whilst roses are thrown at my feet! However, TSA is a real team effort. There are many people who make it tick, so my thanks for all their help and support over the last five years go to Rory, Rachel and Susan. They are the glue behind TSA and they run it with an undying passion.

TSA Council Committees have made great strides this year under the able chairmanships of Adam Bradley, Peter Barker, Olivia Masters and Mark Combes, my thanks go to them for their continued dedication. Particular thanks go to John Witherden who stepped down having been on Council since 1999, a fantastic achievement and great dedication to TSA. All committee members and co-opted members have continued to give their valuable time, knowledge and energy for which I am grateful. Importantly I would like to thank the companies who support their staff who sit on Council and committees, I appreciate their recognition of the importance to TSA and our industry of the time that they enable people to give.

I have really enjoyed my time as President and I appreciate all the people who have helped both TSA and me over that time. The teamwork, camaraderie, friendships and laughs have made it a pleasure.

Email: Graham.mills@technicsgroup.com
LinkedIn: <http://uk.linkedin.com/in/grahammills1>
Twitter: @GrahamMills1

1.2 The Officers of the Association

At the 2014 Annual General Meeting, Mr Graham Mills of Technics Group Ltd was confirmed as having been elected President by the Council for one year, and Mr Mark Combes of The Severn Partnership was confirmed as Vice President for one year.

1.3 The Council

Council members at 31 December 2014 are listed at Appendix I. Others who served Council during the year have also been included.

1.4 The Committees of the Council

Membership of the Committees is shown at Appendix II. Summaries of the work of the Committees are in Section 2 of this Report, along with a brief resume of other activities and developments.

1.5 Financial Results

The notes to the 2014 accounts can be found at APPENDIX III. The full set accounts for 2014 are attached and will be posted on the website once approved. Those of previous years may be also found on the Members' Only area of the website.

1.6 Minutes of the previous meeting

The minutes of the previous meeting held in 2014 can be found at the end of this document.

2 THE ASSOCIATION'S ACTIVITIES

2.1 Introduction

All Council members serve on one or other of the three core Committees, whose activities are listed below. The Council has adopted a policy of co-opting member company representatives onto Committees to provide a wider spread of expertise to those Committees and to provide a wider range of awareness of TSA activity to member companies.

Thanks are due again to all those who have devoted time to Council and Committee activities during 2014. Without this support of the Association by the member companies, there would be no TSA. All member companies are encouraged to have a greater involvement in Association affairs. Everything counts – completing the QISS return, attending meetings, providing feedback to the Secretariat and responding to circulars. The use of online mini polls continues and these are regularly supported by up to 75% of the membership.

Political lobbying continued in 2014 with the watching and reporting brief by TSA's lobbyists, MHP and the monthly report continued to be submitted to members via the TSA Update newsletter. MHP have also assisted TSA in writing relevant letters to MP's, Ministers and Government Departments.

Supplier Members, the numbers of which are still increasing, are encouraged to become more involved with sponsorship of events, and thanks go to those members that contributed last year. Further opportunities for the running of technical seminars are currently at the planning stage to enable the Supplier members to take an even more active role in TSA business.

The main change to the Association's activities in 2014 was the takeover of responsibility for The Survey School in Worcester. More about this elsewhere in this report!

2.2. Membership and Internal Affairs Committee



Adam Bradley, Chairman

Part of the remit for the MIA committee, chaired by Adam Bradley in 2014, is to assess the suitability, both professionally and financially, of new applications to join the Association. During 2014 a number of new applicants were assessed by the committee and the procedures for membership entry were improved and strengthened. A new record number of companies, 133, requested the membership application packs and a total of 12 new members were admitted to the association including one new member from Columbia. The assessment visit process was changed to accommodate overseas applicants and these are now carried out by Skype. At the time of writing this report, a further 5 companies are going through the vetting process for membership.

Much of the work of the MIA committee in 2014 was to again assist the members with support and advice. In previous years, a number of technical and business seminars have been run but due to the introduction of The School in May 2014, these were reduced but will again increase in 2015. The annual H&S seminar was again held at Leica offices in Milton Keynes and our thanks once again go to Leica Geosystems for continuing to host it each year.

The annual Discussion Group meeting was held in November at the SS Great Britain in Bristol with the theme of Hydrography. This was again a truly superb venue matched by the quality of the speakers. The meeting was held in one of the superb theatres at the venue and lunch was taken on

the ship itself combined with a brief history of the vessel. These events afford the members a great networking opportunity and this one was no exception. All in all a fabulous day! In future the title of the meeting will be changed to the TSA Conference.

The members' Helpline, provided by Croner, continues to be well used by members and is seen as a major benefit of membership to potential applicants.

The CCD scheme introduced in 2009 is continuing to gain new members and is now compulsory for any new Full/Associate members of TSA. The total completing the return form in 2014 being 43 and these companies are now highlighted on the TSA website.

The PI scheme run by Lockton continues to attract new members. At the end of 2014, well over 60% of eligible members were included in the scheme. Adam Axtell Powell from Lockton continues to work with TSA and its members giving advice and guidance when required. In 2008, Lockton introduced and sponsored the Presidents' Prize which in 2014 was awarded to John Furniss. John, a past President of TSA, had decided that it was time to stand down from Council and the award of the prize was in recognition of his outstanding and lengthy service to TSA.

JELF, another supplier member of TSA, continue to promote their survey equipment insurance policy exclusive to members of TSA. The policy called SURVEYSURE became operational at the beginning of 2010 and has already saved members a considerable amount of premium money.

MIA continues to look for opportunities to assist the membership both in terms of advice and benefits. A number of new ideas are currently being considered for 2015.

2.3 Public Relations Committee



Mark Combes, Chairman

TSA continued working with Ruth Badley in 2014, kicking off with a hugely successful UK Flooding Statement which resulted conversations with editors from the Today programme on Radio 4.

Ruth worked on three other Press Releases – on the launch of the new anti-theft initiative with Datatag at the AGM in April, on the publication of PAS128 in July and finally the release of TSA's brand new Guidance Note on Railway Surveying in November. TSA received coverage in over 12 publications and websites during the year, leading to further requests for articles and copy. The download figures for the Railway Surveying Guidance Note were a record-breaking 223 in just three weeks, with the overall figure for downloads in 2014 pushed to almost 9,500 which was a 69% increase on the previous year. Ruth also worked on a feature on 'Surveying for Women' which was published in Geomatics World.

TSA's website continued to attract thousands of visitors throughout the year. Page views grew to an average of over 16,000 each month. The Job Opportunities page continues to be the most popular page on the website, averaging almost 2,500 unique visits per month. TSA members have benefitted from being able to post Job Adverts free of charge.

www.becomeasurveyor.com has been completely redesigned and work continues to improve the content on a regular basis.

TSA supported the GeoDATA shows in 2014. TSA, along with ICES, RICS and the AGI, supported the first GeoBusiness Show in May 2014, which was perceived generally to be a big success. TSA shared a joint stand with the other three supporting organisations.

Now that TSA is running The Survey School, an overhaul of the School's literature and promotional activities is underway. A new logo has been designed, which will feature on signage, new high-vis vests for the students and tutors, plus on new leaflets and a banner stand. The School will be part of the 'Education Zone' at GeoBusiness 2015 in May.

TSA's LinkedIn Group has increased to over 2,500 individual members and is a growing place for discussion. TSA's Twitter account now has over 1400 followers and has been a direct source of membership enquiries and drives traffic to the main TSA website.

MHP have continued to provide Political Monitoring Reports every month, which are distributed along with 'TSA Update' using a web-based method.

Technical Committee (Below Ground)**Peter Barker, Chairman****Technical Committee (Above Ground)****Olivia Masters, Chairperson**

The year of 2014 saw the Technical Committee continue with its excellent work on the production of both Client Guides and Guidance Notes. As the work of the committee has increased substantially, it was decided to split the committee into two sections. One section would concentrate on issues ABOVE Ground whilst the second one would work on BELOW Ground projects. To ensure continuity it was agreed that Peter Barker would chair the Below Ground Committee, the main focus being the alignment of the Essential Guide to Utility Surveys with PAS128 and other Utility Mapping issues. Olivia Masters was then asked to chair the Above Ground Committee pushing through the completion of many client guides.

To assist the four Council members of the committee, additional non Council members were recruited to help out with this new structure.

Both sections of the committee continued to work hard producing documents on a number of vitally important topics relating to the surveying industry.

The documents are all downloadable FREE from the TSA website and these continue to be downloaded from all over the world. 2014 was the best year to date with total download numbers reaching 9,343.

A Guidance Note on Railway Surveying was uploaded on the 10th November which saw a record number of downloads for a single document in any one month producing 223 downloads.

Completed projects:-

- Digital Orthophotography
- Terrestrial Laser Scanning
- Determined Boundaries
- Offshore Satellite Imagery
- Anti-theft measures for instruments
- Railway Surveying
- Measured Building Surveys
- Setting Out
- Commissioning Inshore & Nearshore Hydrographic Surveys

Work in Progress topics:-

- Utility Survey Guidance Notes issue 5
- Tagging Underground Assets
- Survey Specification for Architects
- Qualifications & Training
- M P Flood Guide
- Instrument Calibration
- Hydrographic Survey
- Geological Survey
- TSA's H & S Scheme Appraisal

An explanation on accuracies had been included either by a statement or column being added to the table on accuracies to the guides below.

- Achievable Accuracies from Modern Photogrammetric Systems
- Aerial Lidar
- Mobile Lidar

Members will be aware that an attempt at developing a new association specialising in Utility Mapping had been commenced in 2013. In the end it was decided that UMA was not in the best interests of the industry and a new forum titled the UDMG (Utility Detection and Mapping Group) has now been set up instead. TSA continues to play a major part in this

A GPR for Utilities course has now been added to the TSA's Approved Training Courses list having been checked out by Peter Barker on behalf of TSA.

2.5 Finance Report

The budget for 2014 was drawn up in December 2013 and approved by Council at the January meeting in 2014. The budget was drawn up by The President and the Secretary General prior to submission to Council and was forecast to make a nominal profit. In the event, due to a number of issues, a large surplus was achieved.

The issues affecting the budget and helping to generate the profit were numerous:-

1. An increase over budget of income from new members,
2. An unexpected increase in website income from advertising,
3. Additional commission payments from the insurance schemes,
4. The introduction of The Survey School,
5. The resultant lack of committee spending due to the time taken to establish The School.

Members will already be aware that on the 1st May 2014, TSA took over responsibility for the running of The Survey School in Worcester. Discussions for this were commenced in December 2013 although it took until September 2014 to finalise the agreements with 40SEVEN.

The asset purchase agreement for TSA to take over the running of The School involved a small upfront payment of £10000 payable to 40SEVEN to account for furniture, equipment, ongoing contracts and good will. 40SEVEN have run The Survey School for many years and have been running the TA course on behalf of TSA and paying an annual royalty on non-member students.

As part of the asset purchase agreement a 50/50 profit share between TSA and 40SEVEN will run until the 30th April 2016. After this period, all profits made by The School will belong to TSA.

TSA has signed a lease with the landlords of the building in Worcester which will run until November 2016.

Two members of staff have been retained at The School including the Senior Tutor, Andrew Crumpler, and a second tutor has now been engaged and is being trained to deliver the courses.

Considerable investment has already been made at The School in terms of technology and training. A further sum of £30000 has been put aside to spend in 2015 to improve The School in a number of ways.

Two of the Supplier members of TSA, Leica and Topcon have both been very generous in their support of The School for which we give our sincere thanks.

The financial impact of The School can be seen in the accompanying P/L and notes to the accounts. It is also fair to say that the structure of the accounts will change as the involvement with The School increases over the next few years.

It is good to report that TSA has never been more financially sound and the future looks very bright.

APPENDIX I

THE COUNCIL: 2014

Mr Graham Mills	-	Technics Group
Mr Nick Hampson	-	Malcolm Hughes Land Surveyors Ltd
Mr John Witherden	-	Aworth Land Surveys Ltd
Mrs Olivia Masters	-	Airbus Defence & Space Ltd
Mr Peter Barker	-	Sumo Services Ltd
Mr Adrian Halliwell	-	M&A Surveys Ltd
Mr Mike Hopkins	-	Storm Geomatics Ltd
Mr Stuart Dimond	-	MK Surveys Ltd
Mr David Watterston	-	CD Surveys Ltd
Mr Adam Bradley	-	Jacobs UK Ltd
Mr Mark Combes	-	Severn Partnership
Mr Oliver Viney	-	Atlantic Geomatics (UK) Ltd

APPENDIX II

COMMITTEE STRUCTURE: 2014

1. Membership and Internal Affairs

Mr Adam Bradley	(Chairman)
Mr John Witherden	
Mr John Furniss	
Mr Adrian Halliwell	

2. Public Relations

Mr Mark Combes	(Chairman)
Mr Stuart Dimond	
Mr Graham Mills	
Mr Oliver Viney	

3. Technical

Mr Peter Barker	(Chairman Below Ground)
Mr Mike Hopkins	
Mrs Olivia Masters	(Chairperson Above Ground)
Mr David Watterston	

Notes:

1. Seconded participants in Committees were:-

Miss Charlie Matthews	Leica Geosystems
Mr Sam Roberts	Met Geo Environmental
Mr Luke Steadman	CAT Surveys
Mr Paul Bryan	English Heritage
Mr Andrew Crumpler	The Survey School

Committee Terms of Reference

MIA – To consider all membership matters including the recruitment and selection of new members and maintaining standards among existing members. Maintenance and development of services to members. Responsible for the Discussion Group, seminars and the AGM.

PUBLIC RELATIONS – Responsible for all matters external to the Association, including relations with other organisations, marketing and promotional activity.

TECHNICAL – Responsible for development of advice and guidance on all technical matters relating to surveying or bearing on the survey business, as well as provision of technical advice to external bodies.

APPENDIX III
ACCOUNTS: 2014

The full set of accounts is attached to this report and can also be downloaded from the Members Area of TSA's website once they have been approved.

Notes to the annual accounts, major items only:

Income:

Income: this item is for membership subscriptions

Course fees: commission from non-members' participation in the Survey Training Course.

Commission receivable: commission received from the Insurance schemes run by Lockton and JELF. This also includes income from other partner benefits.

New member enrolment fees: application fees for new members to join TSA. This figure is double that of 2013 and also double the predicted budget.

Website income: the sums derived from non-member advertising on the TSA website.

Survey School fees: fees generated by The School including a sum of money transferred by 40SEVEN in lieu of advance orders taken for the TSA course.

Expenditure:

Computer software and maintenance: this item includes for the purchase of new laptops at The School a new server and the hire of a photocopier for Worcester.

Consultancy fees: additional time support from the Secretariat for additional meetings/seminars.

Council meetings: the costs of Council members' attendance at Council meetings.

Exhib, Seminars & Lobbying: this item is for the reduced level of Lobbying reporting carried out in 2014. It also includes for the Geo Business Show and the Geo Data show both attended by TSA

General travel expenses: Council and Secretariat costs for attendance at meetings, seminars and other relevant events.

Management fee: fee for the running of the Secretariat. This fee was increased in 2014 due to the additional work required for The Survey School.

Marketing: the cost of the additional PR campaign. This will again be increased in 2015.

Members training: the costs associated with running the members' business development and technical seminars. This sum is less than in 2013 due to additional pressure on Council and The Secretariat.

Meeting expenses: this item is for costs associated with the AGM, the Discussion Group and all Council and Committee meetings.

Legal & professional fees: includes the cost of credit checks on new applicants, legal costs and any other professional services such as new member assessment visits. It also includes for the drawing up of an agreement for The School.

Secretariat fees: this includes rent, phones, postage, printing, travel, etc.

Technical support: technical support for Newark including data backup, software and website support.

Sundry expenses: this sum includes the annual bursary payment of £2000.

Survey School Tutor: the cost of engagement of the Senior Tutor at The School.

Survey School Course costs: this includes for admin salaries, lunches, broadband, and some equipment hire.

Survey School Secretariat costs: this item include for rent, rates, power, water, oil, etc. in Worcester.

Royalties and licence fees payable: this item includes the accrual for the 50/50 profit split with 40SEVEN and 50% of the initial charge.

APPENDIX IV

MINUTES OF AGM – 2014

Subject: REPORT OF THE 34th ANNUAL GENERAL MEETING OF THE UK LAND & HYDROGRAPHIC SURVEY ASSOCIATION LTD HELD AT 10.30 ON WEDNESDAY 2nd APRIL 2014 AT THE LOWRY CENTRE, MANCHESTER

Attendees

Graham Mills – Technics Group (AGM Chairman)
Olivia Masters – Astrium Ltd
Oliver Viney – Atlantic Geomatics
David Watterston – C D Surveys
Luke Steadman – CAT Surveys
Alison Watson – Class of Your Own
John Tristram – Co-ordinated Surveys
Chris Harrison – Datatag
Caroline Hobden – Diversified Communications
Paul Bryan – English Heritage
Graham Stroud – Ground Surveys
Diana Stroud – Ground Surveys
Adam Bradley – Jacobs
Nick Blakeway – Jacobs
Andy Barton – Jelf
Oliver Brooks – KOREC
Andy Beckerson – KOREC
Mark Johnson – Landmark Surveys (Wales) Ltd
Tim Badley – Leica
Adam Axtell Powell – Lockton
Chris Lennon – Lockton
Stewart Hunt – Longdin & Browning
Mark McGarragh – Loy Surveys
Stuart Dimond – M K Surveys
Neil Harvey – Met Geo Environmental
Sam Roberts – Met Geo Environmental
Nick Hampson – MHLS
Kai Duebbert – Murphy Surveys
Norman Oliver – N D Oliver & Co Ltd
Mark Combes – Severn Partnership
Mike Hopkins – Storm Geomatics
Chris Mills – Survey Control Services
Chris Sweeney – Survey & Engineering Projects
Ian Smith – Survey Operations
Dave Orritt – Survey Operations
Dave Bennett – Topcon

Also Present:

Rory Stanbridge – TSA Secretary General
Rachel Tyrrell – TSA Administration Manager
Susan Murphy – TSA Administration Assistant

Guests

Ruth Badley – Ruth Badley PR
Barry Mudie – Met Police

1 Apologies

John Witherden – Aworth
Steve Walker – Construction Skills Academy
Trevor Burton – Fugro
Gary Simpson – Geotechnical
John White – J C White Geomatics
Peter Collings – Land Development Services
Steve Hawkins – Laser Surveys
Sue Stewart – Laser Surveys
Charlie Matthews – Leica
Richard Maltby – Maltby Surveys
Adrian Halliwell – M & A Surveys
John Furniss – MHLS
Robert Jones – On Centre Surveys
Alison Gentle – Stanburys
Roy Stanbury – Stanburys

Apologies were also received from Peter Barker of Sumo Services Ltd who made every effort to attend but was forced to turn around due to a major motorway accident.

2 Approval of the report of the previous meeting

The minutes of the previous meeting were accepted without amendment.
Proposed by Neil Harvey and seconded by Graham Stroud.

3 Matters arising

There were no matters arising.

4 To approve the Resolution: To receive the 34th Annual Report and the report and accounts for 2013.

The report and accounts were accepted without comment. Proposed by Stuart Dimond and seconded by Mark Combes.

5 To approve the Resolution: To appoint CBR Accountancy as the Association's accountants for the coming year.

The Chairman stated that CBR had once again provided an excellent service to TSA during 2013.

The resolution was approved unanimously. Proposed by Oliver Viney and seconded by Adam Bradley.

6 To announce the composition of the Council, and the incoming President and Vice President

The Chairman announced the composition of the new Council as:

Graham Mills – President Vice President – Mark Combes

Council: Peter Barker, Adam Bradley, Stuart Dimond, Adrian Halliwell,

Nick Hampson, Olivia Masters, Mike Hopkins, David Watterston, Oliver Viney and John Witherden.

The Chairman confirmed that Peter Barker will be Chairman of the Technical Committee, Adam Bradley will be Chairman of MIA and that Mark Combes will be Chairman of PR.

Graham Mills went on to express his thanks to Stuart Dimond and John Witherden who had chaired PR and MIA last year. He also expressed his thanks to Andy Bradford who has stood down from Council.

Finally, Graham welcomed back Olivia Masters to Council following her maternity leave and new members Oliver Viney and Nick Hampson.

7 President's Award

The President informed the meeting that Lockton, the recommended PI Insurers for TSA, had introduced in 2008 an annual prize to be awarded at the discretion of the President. The Award is given to a person who the President believes has made an outstanding contribution to The Survey Association or our industry.

The President went on to state that last year the award had been made to Alison Watson, the first person to receive the award from outside TSA. This year however, the President had looked inside TSA this year and was happy to present the prize to a Council member who has given valuable service to TSA over a number of years. The recipient has stood on Council since 1995 and in that time has attended seventy five Council meetings travelling over 25000 miles in the process. He had served as President for two terms and been the Chairman of Finance for the last seven years. He has now stood down from Council for a deserved rest.

The winner of the President's Award was then announced as John Furniss from Malcolm Hughes Land Surveyors. John was unfortunately indisposed so the award was accepted from Chris Lennon of Lockton by Nick Hampson, John's fellow director. Nick went on to say that John has always seen the importance of involvement with TSA and that he would be very grateful and proud to receive the trophy. In addition to the trophy, Lockton will also donate £100 to the recipient's nominated charity.

The President then expressed his sincere thanks once again to Lockton for continuing to sponsor this very important prize.

8 Any other business

Neil Harvey questioned the size of the surplus in 2013 and whether or not there was an intention to limit this in future years. The Chairman answered that TSA had a couple of projects on the go, one of which he could not yet discuss, but that might need considerable investment. Hence the surplus was larger than originally planned for.

Alison Watson reminded the attendees that COYO is now involved with a number of large companies and reiterated that members of TSA will be paid £250 per day to go into schools and teach them about surveying via her programme. The Chairman stated that TSA would again promote this through the monthly update.

Neil Harvey opened a discussion on the number of companies expressing an interest in joining TSA. The Chairman suggested that it is in part due to an

improvement in the economy and, in some cases, due to the FREE advertising of jobs on the website available to members. Neil then asked if the Secretariat could cope with the number of expressions of interest in joining TSA. The Secretary General confirmed that the Secretariat could cope but a watchful eye was being kept on the situation.

Adam Bradley asked if the recent establishment of UMA (Utility Mapping Association) might impact on TSA. The Chairman stated that he did not think so but that TSA was involved in ongoing discussions with the new organisation.

8 Closing of AGM

The Chairman expressed his thanks to all members of Council and Committees for their continued efforts on behalf of TSA and to the Secretariat for their excellent and continuing support.

He then announced that the next Discussion Group meeting will be held on the 12th November 2014 at the SS Great Britain in Bristol.

The meeting closed at 10.55.